

Teacher / student learning contract @ Los Angeles City College for Boan

What are your rights?

Students have a right to expect . . .

1. Students have a right to expect that, on the first day of class, I will give them access to the course syllabus with clearly stated:
 - o Course objectives (“*What are we trying to learn in here?*”)
 - o Assignment descriptions (“*What do I have to do to pass?*”)
 - o Specific due dates (“*When do I have to have it done?*”)
 - o Grading policies (“*How will I be graded?*”)
2. Students have a right to expect class sessions will start on time and end on time.
3. Students have a right to expect opportunities to discuss course components (assignments, lectures, presentations, exams) outside of class time (see me during office hours)
4. Students have a right to expect constructive feedback on drafts of report sheets or formal reports, although I will not outright grade the draft.
5. Students have a right to expect that papers will be graded and returned within three weeks (provided they were turned in on time), and late work will be graded with 1 point off per day it is late.
6. Students have a right to expect re-evaluations of work that they think may have been graded unfairly or improperly.
7. Students have the right to expect access to all necessary materials needed for the course (like a filled laboratory locker) or be able to purchase necessary materials, like textbook, mastering chemistry, etc.

I, Terry Boan, Agree to abide by this contact: _____

As a professor, I have the right to expect that students will:

1. I have the right to expect that students will arrive on time and prepared.
2. I have the right to expect students to tell me within the first 3 days of school to inform me of any learning issues so the appropriate materials can be obtained.
3. I have the right to expect that students will stay engaged for the entire class period
4. I have the right to expect that students will participate in classroom activities.
5. I have the right to expect students to obey the safety rules while in lab.
6. I have the right to expect that students needing clarification or assistance will ask for it
7. I have the right to expect that students will turn in assignments on time (or, for points off, no later than 3 weeks after assignment). No late work will be turned in on the day of the final.
8. I have the right to expect that students will complete labs on the scheduled day, no make-ups are permitted.
9. I have the right to expect that students will immediately inform me when extenuating circumstances affect his/her attendance, and not wait until the last minute or after the fact.
10. I have the right to expect that students will be diligent on their own progress throughout the course and that they will share concerns about the class in time for mid-course adjustments to be made
11. I have the right to expect that students will follow LACC's code of academic integrity.
12. I have the right to expect the carbon copy of the lab notebook pages used at the end of the lab period.

Human rights and responsibilities of both teacher and student

Classroom/Laboratory etiquette: Our mutual expectations for each other

1. We will listen to each other respectfully
2. We will not speak while others are talking
3. When we disagree with someone, we will critique that person's ideas in a respectful and constructive manner & when other people's perspectives are different from ours, we will try to understand them rather than simply criticizing them
4. We will avoid stereotypes and humor that are disparaging of others
5. We will intervene politely when class members are being disrespectful or unfair to others or participating in dangerous laboratory behavior.
6. We will not use electronic internet devices during lecture or during exams and quizzes, out of mutual respect for everyone around us.

I, _____, agree that I am responsible for my own success, that I have read the syllabus and will follow it, and that I will obey the safety rules and regulations while in lab.

Student signature: _____

DATE: _____